**Poster Submission Form**

**Please complete and return to** **scott@globalengage.co.uk** **(.doc or .docx format only)**

|  |  |
| --- | --- |
| Contributing Author(s)(Please highlight congress attendee(s)) |  |
| Organisation(s) |  |
| Email Address |  | Include your email address in poster abstract book? Yes / No |
| Telephone |  | Include “flash” oral presentation?\* Opt in / Opt Out |
|  |  |
| Poster Title |  |
| Abstract (300 words approx.) |  |

Posters should be sized E (34” x 44”) or A0 (841mm x 1189mm) in **portrait** orientation

\*If you opt in, a short slot on the main agenda will be reserved for you to make a brief oral presentation on the poster’s title and subject and the conference producer will contact you with further details. The flash presentations are only available to submissions from academic, industry or start-up delegates and **not** applicable to vendors/sponsors

Poster abstracts can be submitted until 7th June\*\*.  **Abstracts received after this time will not be accepted so, please submit the abstract at your earliest opportunity.**

Global Engage will provide boards and fixings. Delegates are responsible for bringing the printed copy of their poster to be presented. If you wish a pdf copy of your poster to be distributed after the meeting to all attendees, please send the file to scott@globalengage.co.uk

\*\*Please note – Global Engage reserves the right to change the date for submission without notice if all available poster spaces are filled prior to the above date